**Application for a European Exchange**

Incoming Students 2024/2025

1. **Application guidelines:**
Before completing the application form, please read:

[European Incoming Exchange - Durham University](https://www.durham.ac.uk/global-durham/global-opportunities/incoming-opportunities/european/)

1. **Complete the application form:

Transcript of Records:**Please attach the latest record of your results from your home university.

**Statement of Language Proficiency/English Language Proficiency**:
To be completed by the Coordinator/ an academic staff member at the sending institution.

If you require a visa to study in the UK:

* A Statement of Language Proficiency form provided by Durham University or
* An IELTS Certificate(6.5 overall with no element below 6) or TOEFL Certificate (Overall score of 92 with no component under 23) which must meet the direct entry requirements and have been taken within two years of the start of the academic programme.

**Passport:**

If you require a visa we require a copy of the personal details page of your passport which must be valid for the duration of your stay. Please include the copy with the application.

**Accommodation:**
Unfortunately we are unable to offer university managed accommodation, students should source their own accommodation on the private market.

1. **Module Choices:** (**Your application cannot be processed without this part of the form completed)**
Please complete **Section 5: Module Choices** and provide a list of modules you would like to take at Durham University. For a choice of modules please refer to the Module Handbooks that can be found here:
[Programme Info - Durham University](https://www.durham.ac.uk/global-durham/global-opportunities/incoming-opportunities/european/programme-info/)

50% OF YOUR MODULE SELECTION MUST BE WITHIN THE DEPARTMENT WITH WHICH YOUR HOME UNIVERSITY HAS AN AGREEMENT WITH. YOU MAY CHOOSE MODULES FROM NO MORE THAN 3 DEPARTMENTS.

Please be aware that some departments have restrictions which can be found in the Module Handbook for the relevant department. ***The Department of English Studies is one of the top ranked English Departments in the UK and thus has a very high student intake for its programmes. Regrettably, this means that the Department will only be able to consider students on \*direct\* links.***

**Send the application and additional materials to** **incoming.exchange@durham.ac.uk** **by 31st May 2024 (Michaelmas start) and 31st October 2024 (Epiphany start).**

**Erasmus Exchange Application Form 2024/2025**

**THIS FORM SHOULD BE TYPED AND THEN EMAILED DIRECTLY TO** **incoming.exchange@durham.ac.uk**

**Please complete all of the application form in full. We will not be able to process your application otherwise.**

**European Exchange applicants must be nominated by their home university prior to submitting an application.**

**Closing Dates:**

**31st May 2024** **for Michaelmas start
31st October 2024 for Epiphany start**

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| **Checklist – to be included:** |
| [ ]  A copy of the personal details page of your passport.  |
| [ ]  A Statement of Language Proficiency or a certificate of proficiency in English language (IELTS/TOEFL) if English is not your first language.  |
| [ ]  The Module Choices which states the modules you wish to study at Durham. |
| [ ]  Most recent transcript of records.  |
| **Section 1: Personal Details** |
| **Family Name:**       | **Forename(s):**       |
| **Gender:** Male [ ]  Female [ ]  |  |
| **Date of Birth: DD/MM/YYYY:** | **Nationality**:       |
| **Country of Residence:** | **Country of birth:** |
| **Your current address**:       | **City:**       |
| **Country:**       | **Postcode**:       |
| **Email Address (to send correspondence):** |

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| **Section 2: Student Support Information** |
| Do you have any disability or special needs of which we should be aware? Yes [ ]  No [ ]  |
| If yes, please provide details and indicate any special requirements you may have. You can continue on a separate sheet if necessary. It is important to provide this information so we can ensure you receive the support you require.      |

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| **Section 3: Home University Details**  |
| **Home University:**  |
| **Current Diploma/Degree:**       |
| **Grade Point Average (GPA):**       |
| **Number of study years (university level) prior to departure:**       |
| **Section 4: Period of Study** |
| **PLEASE NOTE PGT DURHAM BUSINESS SCHOOL STUDENTS WILL HAVE DIFFERENT END DATES.** |
| **Michaelmas Term**  | [ ]  7 October 2024 - 13 December 2024 [ ]  7 October 2024 – Exam end date (TBC early January) – PGT Business Students ONLY  |
| **Epiphany Term**  | [ ]  13 January 2025 - 21 March 2025[ ]  13 January 2025 – Exam end date (TBC May/June) – PGT Business Students ONLY  |
| **Easter Term**  | [ ]  28 April 2025- 27 June 2025 |
| **Full Academic Year**  | [ ]  7 October 2024- 27 June 2025 |
| **Current level of study**  | [ ]  Undergraduate (Bachelor) [ ]  Postgraduate (Master) [ ]  PGR (Research) |
| **Research Students ONLY:****Please provide anticipated dates of stay** |       |

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| **Section 5: English Language Proficiency** |
| * If you are an EU national Please submit the Statement of Language Proficiency form with your application or an IELTS Certificate(6.5 overall with no element below 6) /TOEFL Certificate (Overall score of 92 with no component under 23) and has been taken within two years prior to application.
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**Notes on completing Module Choices**

Before you complete your Module Choices you should read through the relevant sections in the Module Handbooks. When making your module choices, please also consider the following:

1. **Number of Modules and Credits**

Ask the departmental coordinator at your home university about the credit requirements for your European studies at Durham.

When defining your workload please consider that modules are structured to run for the full academic year with final examinations in June. Some modules are available for one term only and these are highlighted in the Module Handbooks. If you are coming for the full academic year these one term modules are not available to you.

A Durhamstudent would usually take 6 modules for a complete academic year.
This equals 60 ECTS (120 Durham credits).
*You are strongly advised to read about module structure and ECTS credits in the Module Handbooks.*
2. **Module Choices**

**You will have to choose modules in the Durham department your home department has the link with.**

If you would like to take modules in other Durham departments please be aware that you might not be able to do so or that special requirements do exist and that limitations apply. To find out what is available in another department please refer to the Module Handbook of the respective department or contact the departmental Exchange Co-ordinator.

In general, students are not allowed to take modules from more than 3 departments, the majority, at least 50%, of which should be taken in the department the agreement has been established with.
 **ENGLISH DEPARTMENT**

**Please be aware that unless your home university has a direct link with the English Studies department here at Durham, you will not be able to take modules within this subject area. Please do not select English modules if you are not a direct English student as these will not be approved.**

**PLEASE NOTE:** **Your application will not be processed without Section 6: Module Choices completed.**

1. **Registering for modules**
Your module choices will be approved provisionally by the academic departments here at Durham after the application deadline. You will be required to enrol onto the modules when you arrive at Durham (you will not be able to do this prior to arriving even though it is part of the online enrolment process). Please be aware that the modules approved on this form are provisional and may change when you arrive. We cannot guarantee that your modules will not change. We can sign your Learning Agreement prior to arrival but again these modules are only provisional at this stage.

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| **Section 6: Module Choices** |

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| **Module Code** | **Module Title** |  | **ECTS credits for the full year (if known)** |
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| **Section 7: Confirmation** |
| **We will only accept applications from students who have been nominated by their home university. We will check this. If you have not been nominated, please do not submit an application.**  |

**STUDENT SIGNATURE**

*I confirm that I have completed this application form to the best of my knowledge and the information provided by me is correct on the date of the application. I will inform the Global Opportunities Team of any changes immediately.*

**[ ]  By ticking this box, you are acknowledging that all information provided in this form is true and correct. Durham University also reserves the right to contact your home university to clarify any information.**

**[ ]  I confirm that I am happy for the information contained in the application form to be forwarded onto Departments and College within Durham University in order to process my application.**

**[ ]  I confirm that I am happy for a copy of my official Transcript of Records to be sent via email to my home university (following my request to do so).**